

PERMIT #: _____

WALNUT CREEK SEWER DISTRICT

8125 MAPLE ST

P.O. BOX 178

THURSTON, OHIO 43157

OFFICE: 740-400-4455 FAX: 740-400-4441

EMAIL: walnutcreeksewer@gmail.com

Serving the sanitary needs of the Villages of Thurston and Pleasantville, Ohio

SEWER LINE TAP CONNECTION PERMIT APPLICATION:

Approval will only be issued after all terms and conditions to construct a sanitary sewer service line/connection have been met for the rules and regulations of the Walnut Creek Sewer District, the Fairfield County Engineer Office (if within the county roadway), and section 6117.001, etc. of the Ohio Revised Code. **Detailed drawings and proof of sufficient "Surety Bond" for this project must be accompanied with this application.**

Property Owner: _____ Phone Number: _____

Address: _____ City: _____ State: _____ Zip: _____

Install Address (street/road with house number): _____

Village: _____ Fairfield County Real Estate Parcel #: _____

Is this location within a Fairfield County roadway? Yes No (If Yes, Fairfield County Engineer must be notified)

Contractor of Installation: _____

Contact Phone #: _____ If commercial, Ohio Contractor License #: _____

Exact Physical Location of Line: _____

Length of Line from Cleanout to Street Connection: _____ Size of Service Line: _____

Material Used: _____ Between Manhole # _____ and Manhole # _____

The hookup connection must be to the street level main service sewer line. It must be witnessed and approved by Walnut Creek Sewer District before backfill is allowed. If the site is backfilled prior to approval, then the following applies:

- a) The connection site of hookup must be dug back up by the contractor at contractor's expense, OR
- b) A \$1,000.00 (one thousand dollars) FIND FEE must be paid to Walnut Creek Sewer District before approval.

For Commercial: All plans, maps, drawings, etc. should be presented to Walnut Creek Sewer District Board of Trustees for review. **PLEASE BRING TO THE MONTHLY BOARD MEETING HELD AT 6:30PM ON THE 3RD THURSDAY OF EACH MONTH OR CALL THE DISTRICT OFFICE TO SCHEDULE A DROP OFF TIME.** Application must be approved by a majority vote of the Trustees.

All permits must be approved and fees paid in full before this project is approved to start. Project must be completed within one year from approved application date or the entire process must be restarted.

COSTS FOR CONNECTION:

The following costs are in accordance with Walnut Creek Sewer District Ordinance #2017-3, Ordinance 2016-03 and Ordinance 5-18-00-1. These costs are due and payable at the time this application is submitted.

RESIDENTIAL:

Tap Connection Cost: \$2,500.00 Contractor's License Fee: \$75.00 **AMOUNT DUE: \$2,575.00**

ADDITIONAL COSTS:

The cost of the permit to install is **\$100.00** and the inspection fee is **\$150.00**.

Security Deposit Due From Owner: \$75.00 (**Owner must pay this at the Village Office**)

COMMERCIAL/INDUSTRIAL/MULTIPLE BUILDING UNITS:

Tap Connection Cost for Commercial, Industrial and Multiple Building Units are based on Capacity Fees. Capacity charges are linked to the size of the water meter as a measure of the maximum amount of sewage a facility can discharge. A rate sheet will be provided. Capacity Fees are collected before a sewer tap is allowed to be made.

Capacity Fee: _____ Contractor License Fee: \$75.00 **AMOUNT DUE: \$_____**

OFFICE USE ONLY

PERMIT # _____

TAP CONNECTION PAID: \$ _____ CASH/CHECK # _____

CONTRACTOR'S FEE PAID: \$ _____ CASH/CHECK # _____

PERMIT TO INSTALL FEE PAID: \$ _____ CASH/CHECK # _____

INSPECTION FEE PAID: \$ _____ CASH/CHECK # _____

FIND FEE: \$ _____ CASH/CHECK # _____

WALNUT CREEK SEWER DISTRICT

DATE SUBMITTED: _____ DATE APPROVED: _____

IF APPLICABLE:

FAIRFIELD COUNTY ENGINEER'S OFFICE:

DATE SUBMITTED: _____ DATE APPROVED: _____ FEE PAID: \$ _____

STATE OF OHIO EPA:

DATE SUBMITTED: _____ DATE APPROVED: _____ FEE PAID: \$ _____

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SEWER INSPECTION RULES

1. Walnut Creek Sewer District needs 48 hours advance notice for inspection
2. No inspections will be done on Weekends or Holidays
3. Inspector must witness tap on main line
4. ¼" per foot minimum fall line
5. Contractor must not backfill ***until*** Walnut Creek Sewer District has inspected the line
6. 4" line to the house
7. Use #8's, 57's or pea gravel 4" over pipe
8. Use only material that Walnut Creek Sewer District approves
9. An inspection fee of **\$150.00** will be charged at the time the application is turned in.
10. **To schedule an inspection**, please contact the District Office at any of the referenced information listed above.

Walnut Creek Sewer District Board of Trustees meeting is held at 6:30pm on the 3rd Thursday of each month at the District Office located at the above address.

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RESIDENTIAL AND COMMERCIAL CUSTOMER INFORMATION

1. A packet that contains all necessary forms and information is available at the District office. **Please email or call the District office for an appointment to pick one up.**
2. All forms must be completed and turned in to the District office. **Please email or call for a drop off time.**
3. All fees associated with the sewer tap must be paid in full at the District office. These fees include:
 - a) **Permit to install fee = \$100**
 - b) **Inspection fee = \$150**
 - c) **Installer license fee = \$75**
 - d) **Residential tap fee = \$2,500 Commercial tap fee = per rate sheet**
4. The customer must hire a licensed contractor to install the sewer line. The contractor must file a Sewer Installer License application (included in packet) and be approved by Walnut Creek Sewer District before starting the project.
5. A **security deposit** in the amount of **\$75.00** is due from the customer and is to be paid at the Village Office when you pay for your water deposit. Customer's sewer bills will be included with future water bills once connection has been made. The amount billed will be based upon the amount of water used.
6. **A permit must be issued before starting the project.**
7. The customer is responsible for all costs incurred by Walnut Creek Sewer District during the application process, including but not limited to the Ohio EPA, legal fees, Engineering, and plan review. Any balance due for any of these fees must be paid to Walnut Creek Sewer District before approval of the application is completed.
8. All applications, permits, drawings, plans, maps, etc. for commercial taps must be submitted to Walnut Creek Sewer District Board of Trustees and approved by a majority vote. Verification that all fees have been paid in full is required before the project can begin. Please keep a copy of all your receipts associated with this project.
9. Please contact the Administrative Office with any questions or concerns.

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PROCEDURES FOR BUILDING OF SEWER LINE CONNECTION

In order for the building of a sewer connection to tie-in to the sewer system, Walnut Creek Sewer District requires the following procedures:

1. An application for sewer service for each building sewer connection must be submitted to the Administrative Office of Walnut Creek Sewer District for review. The District will issue a signed permit for service when all requirements have been met.
2. No storm water connections will be permitted into the sanitary sewer system, including footer drains, roof drains or sump pumps.
3. The size and slope of the building sewer shall be subject to approval of the Walnut Creek Sewer District. Four inch (4") diameter shall be used for unobstructed flow and blockage, and for ease of cleaning of a minimum of one-eighth inch (1/8") per foot of slope.
4. The type of pipe permitted includes extra strength vitrified clay pipe, C-700, joints C-435, PVC pipe and fittings D3034, SDR35, and in certain cases, existing lines.
5. Excavations and installation of sanitary building sewer is to be performed by a licensed plumber, contractor, or other as authorized by Walnut Creek Sewer District. A license application is available for pick up at the Administrative Office of Walnut Creek Sewer District. The installer license fee must be paid and application approved prior to any work being done.
6. The applicant for the building shall notify the District **48 hours in advance** when the excavation for the building sewer is to begin. The connection shall be made under the supervision of an authorized representative of the Walnut Creek Sewer District.
7. The installation of the building sewer shall be open trench work.
8. No backfill shall be placed until the work has been inspected by the District's representative. Final inspection will be done after all work has been completed.

No statement contained herein shall be construed to interfere with any requirements of the Ohio Board of Health or the Ohio EPA. If you have any questions concerning the building sewer line connection, please contact the District office by mail, email, phone or fax at the referenced information listed above.

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SEWER INSTALLER LICENSE APPLICATION

The undersigned contractor hereby makes an application for a Walnut Creek Sewer District license to install a sewer service line and sewer collection line, and certifies the following to be true and accurate.

(Please Print)

CONTRACTOR NAME: _____

BUSINESS ADDRESS: _____

BUSINESS PHONE #: _____ CELL PHONE #: _____

OHIO CONTRACTOR'S LICENSE #: _____ EXPIRES: _____

(Commercial)

The contractor/applicant agrees to meet the requirements for Bonding & Liability Insurance and the rules & regulations set forth by Walnut Creek Sewer District, The Fairfield County Engineer's Office and the Ohio EPA, as presented under the Ordinances of the above companies.

The contractor hereby certifies that:

1. The contractor is familiar and knowledgeable with the installation of sanitary sewers, and the type and sizes of materials required to meet all such building codes.
2. The contractor agrees to provide experienced operators and workmen to carry out the practices of installing a sanitary sewer line and connection.
3. The contractor and all workers are covered by the contractor's Worker's Compensation.
4. The attached Bond and Certificate of Insurance are current and in full force and effective immediately and will remain valid for one year after completion of approved connection. The value of the bond shall be determined upon the total cost of each project. A copy of the Bond/Insurance must be presented before this application is approved.
5. The license fee is \$75.00. This fee must be paid at the time of submitting this form.

By signing this form, I _____ agree to all of the above.
(Please print your name here)

Contractor's signature: _____ Date: _____

Office Use Only

Having met all of the requirements to become a licensed sewer installer contractor within Walnut Creek Sewer District sewer system, and agreeing to follow all Rules and Regulations presented under the ordinances and permit qualifications of the Walnut Creek Sewer District, the Fairfield County Engineer's office, and the State of Ohio EPA, _____ is hereby approved as a licensed sewer line installer within the Walnut Creek Sewer District.

Date Applied: _____ Date Approved: _____ Date Expires: _____

Project Information:

Location: _____

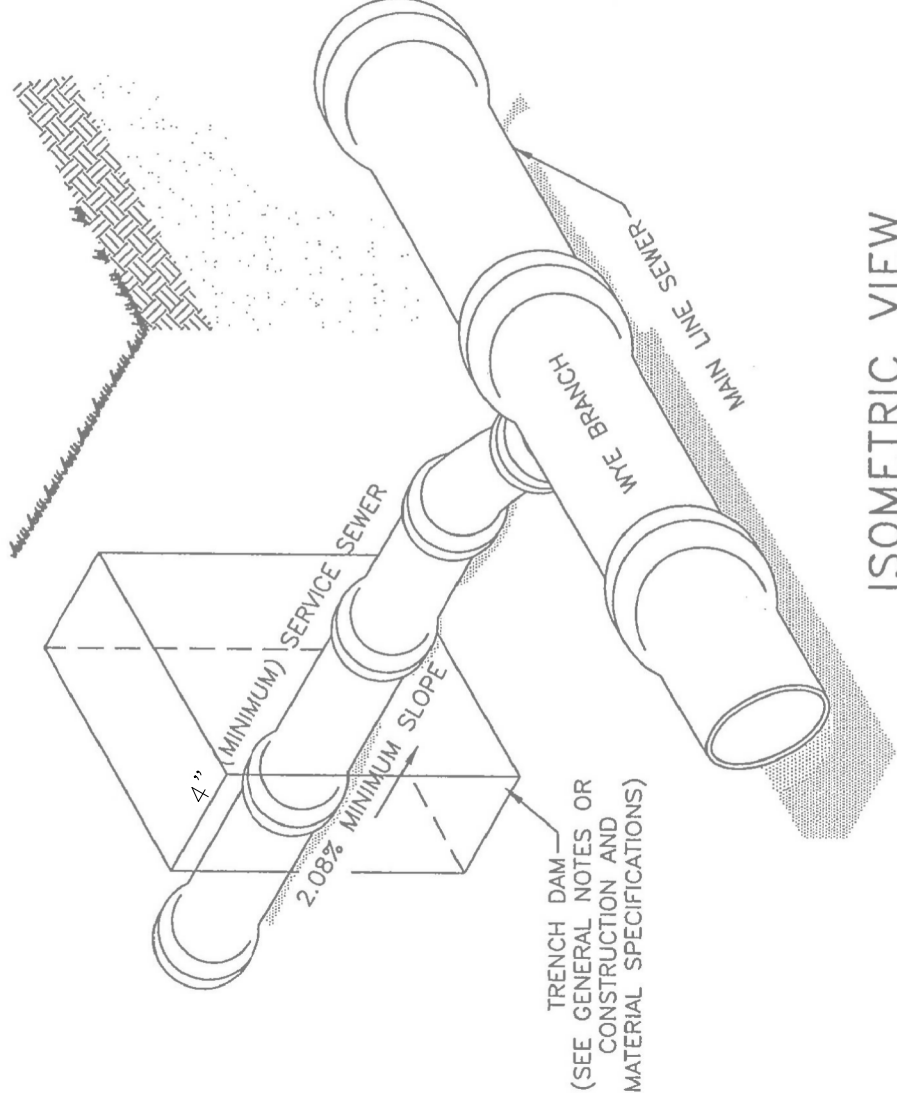
Property Owner: _____

Bond Required Amount this location: \$ _____ Bond Copy Attached: Yes No

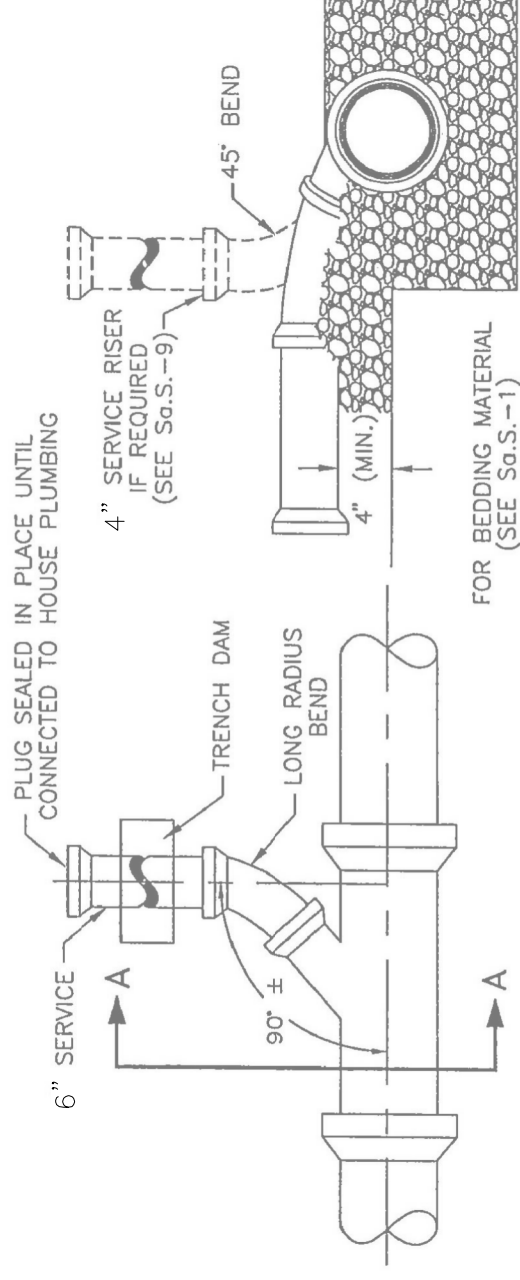
Certificate of Insurance Attached: Yes No

Copy of check attached? Yes No Check #: _____

Accepted By: _____ Title: _____



ISOMETRIC VIEW



PLAN VIEW

SECTION A-A

NOTES:

1. WHEN A WYE BRANCH IS NOT AVAILABLE IN THE MAIN LINE SEWER, THE MAIN LINE MAY BE TAPPED AS SHOWN ON Sa.S.-8 OR AS APPROVED BY THE ENGINEER.
2. NO TAP SHALL BE MADE INTO ANY SANITARY SEWER UNTIL ALL PERMITS HAVE BEEN OBTAINED, ALL LEGAL FEES PAID AND THE PROPER DEPARTMENT NOTIFIED 2 DAYS PRIOR TO BEGINNING WORK.

WALNUT
CREEK
SEWER
DISTRICT

6" SANITARY
SEWER SERVICE
(MAIN LINE TO R/W)

STANDARD
CONSTRUCTION DWG.

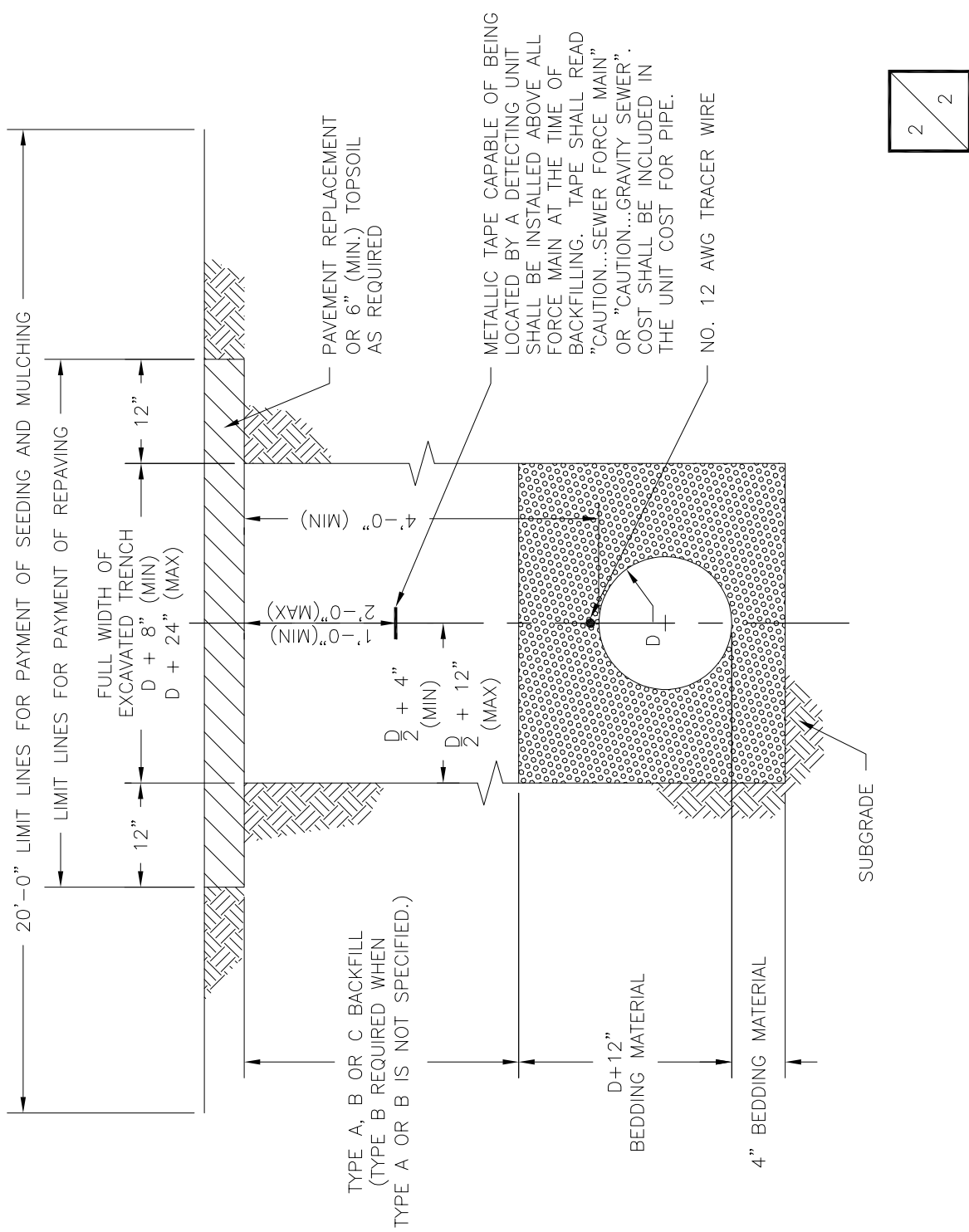
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DRAWING NO.

Sa.S.-7

NOTES:

1. ITEM NUMBERS REFER TO THE STATE OF OHIO DEPARTMENT OF TRANSPORTATION CONSTRUCTION AND MATERIAL SPECIFICATIONS.
2. AGGREGATE FOR BEDDING SHALL BE NO. 57, NO. 6, NO. 67, NO. 68, OR NO. 7, ITEM 703.
3. TYPE A BACKFILL SHALL BE GRANULAR MATERIAL AS SPECIFIED IN ITEM 310.02, GRADE A. TYPE A BACKFILL SHALL BE USED WHEN THE TRENCH IS 5' OR LESS FROM ANY PAVED OR GRAVEL SURFACE OR BENEATH THE PAVEMENT OR GRAVEL. COMPACTION SHALL MEET THE REQUIREMENTS OF ITEM 203.
4. TYPE B BACKFILL SHALL BE NATURAL SOIL FREE FROM STONES LARGER THAN 2" ACROSS THEIR GREATEST DIMENSION, TOPSOIL, VEGETATION, DEBRIS, RUBBISH OR FROZEN MATERIAL, COMPACTED TO 95% OF IT'S MAXIMUM LABORATORY DRY WEIGHT.
5. TYPE C BACKFILL SHALL BE NATURAL SOIL FREE FROM STONES LARGER THEN 6" ACROSS THEIR GREATEST DIMENSION, VEGETATION, DEBRIS, RUBBISH OR FROZEN MATERIAL, COMPACTED TO 90% OF ITS MAXIMUM LABORATORY DRY WEIGHT. WHEN APPROVED BY THE ENGINEER, STONES NO LARGER THAN ONE CUBIC FOOT MAY BE DEPOSITED AT LEAST 3' ABOVE THE TOP OF THE PIPE.
6. THE EXCAVATED TRENCH WIDTH 12" ABOVE THE CONDUIT MAY BE INCREASED WITHOUT ADDITIONAL COMPENSATION.
7. FLEXIBLE PIPE SHALL INCLUDE PVC AND POLYETHYLENE.
8. TRENCH DAMS ARE REQUIRED PER THE GENERAL NOTES OR CONSTRUCTION AND MATERIAL SPECIFICATIONS.



WALNUT
CREEK
SEWER
DISTRICT

TYPICAL TRENCH
FOR
FLEXIBLE PIPE

STANDARD
CONSTRUCTION DWG.

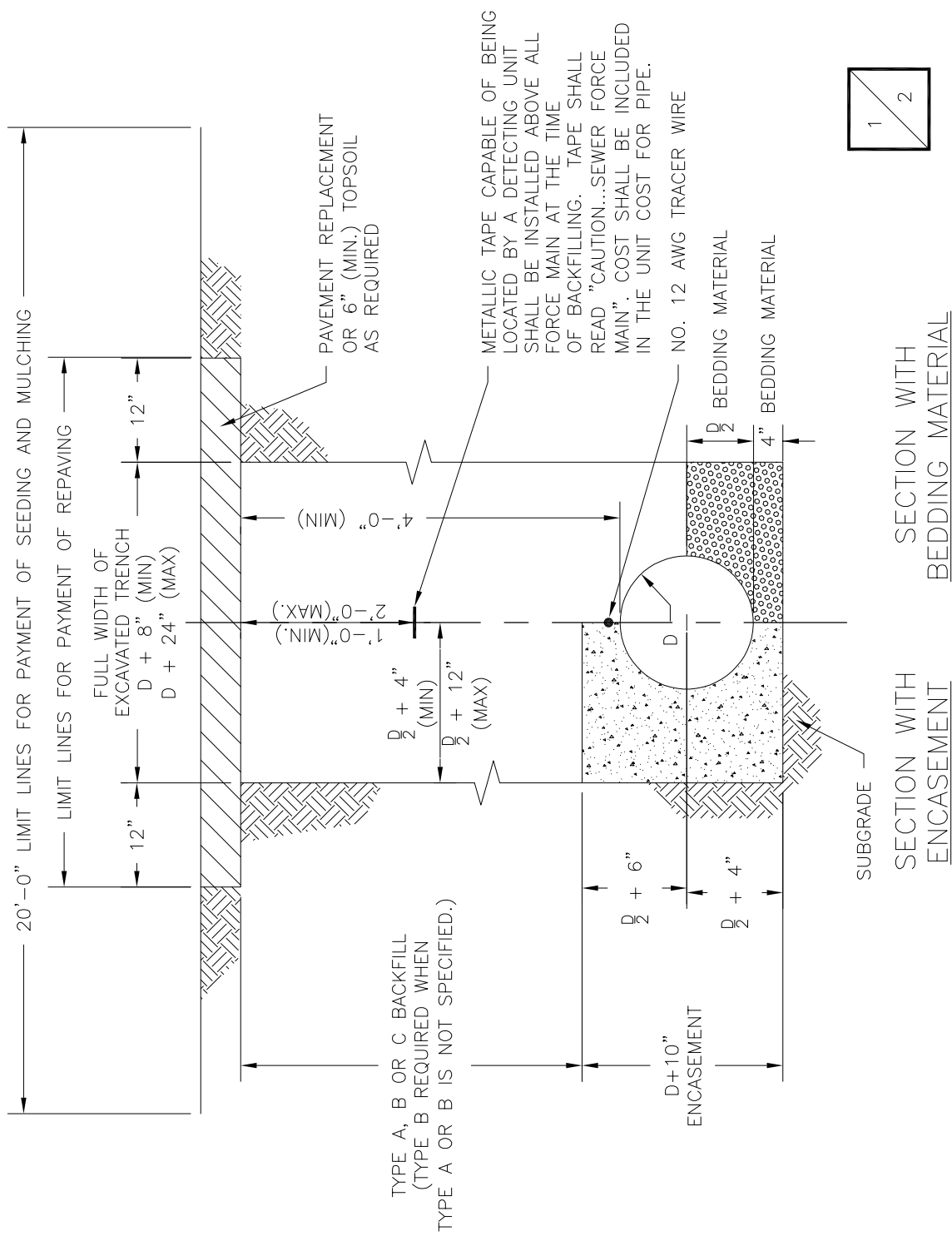
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Sa.S.-1

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6. THE EXCAVATED TRENCH WIDTH 12" ABOVE THE CONDUIT MAY BE INCREASED WITHOUT ADDITIONAL COMPENSATION.
7. RIGID PIPE SHALL INCLUDE DUCTILE IRON.
8. ENCASEMENT SHALL BE CLASS C CONCRETE.
9. TRENCH DAMS ARE REQUIRED PER THE GENERAL NOTES OR CONSTRUCTION AND MATERIAL SPECIFICATIONS.
10. SECTIONS ARE SYMMETRICAL ABOUT THE CENTERLINE.



WALNUT
CREEK
SEWER
DISTRICT

TYPICAL TRENCH
FOR
RIGID PIPE

STANDARD
CONSTRUCTION DWG.

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Sa.S.-1



NOTES:

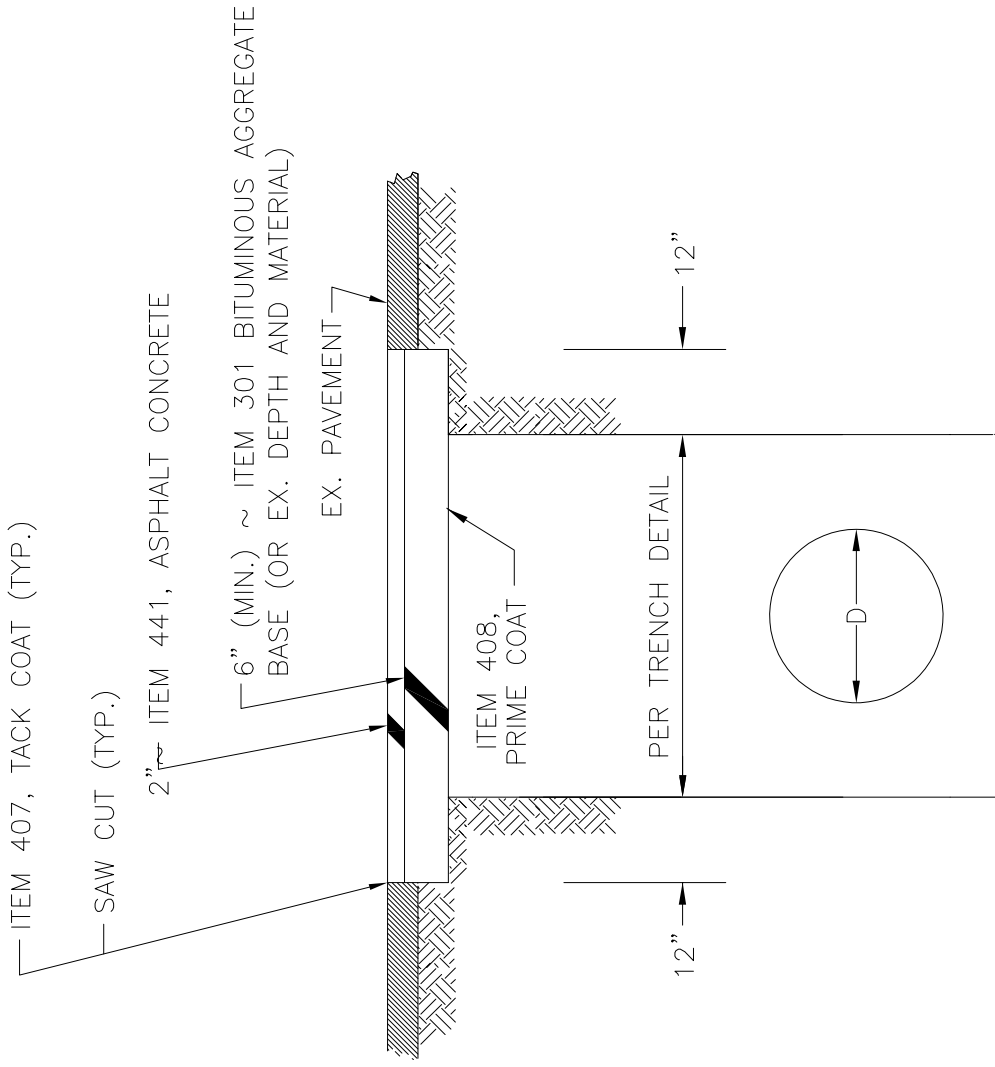
1. CLEANOUT FRAME AND LID SHALL BE NEENAH R-1977 EAST JORDAN IRON WORKS, OR APPROVED EQUIVALENT.
2. CLEANOUT TOP OF CASTING SHALL BE SET FLUSH WITH FINISHED GRADE.

(APPROX. WT. 110 LBS.)



TYPICAL CLEANOUT DETAIL

Sa.S.-10



**ASPHALT PAVEMENT
REPLACEMENT**
NOT TO SCALE

WALNUT
CREEK
SEWER
DISTRICT

ASPHALT PAVEMENT
REPLACEMENT

NOT TO SCALE

STANDARD
CONSTRUCTION DWG.

REVISED

DRAWING NO.

Sa.S.-1

